

ENTRANCE POLICIES

The Huron East Roads Department shall consider the following criteria when reviewing all applications for new entrances or alterations to entrances:

- a) protection of the public through the orderly control of traffic movements on municipal roads.
- b) maintenance of the traffic carrying capacity of the road network.
- c) protection of the public investment in the Huron East road infrastructure.
- d) providing legal access onto municipal roads from adjacent private property.

Definitions

- Field Entrance:** provides access to agricultural fields.
- Farm Entrance:** provides access to farm buildings and agricultural lands.
- Residential Entrance:** provides access to residential facilities of four units or less.
- Commercial/Industrial Entrance:** provides access to a development where goods are manufactured or sold to the public and includes residential facilities of five or more units.
- Temporary Entrance:** provides access to properties for a limited period not to exceed one year for the purpose of construction, repairs or improvement on that property or to facilitate a staged development.

Location of Entrances

The Public Works Department may restrict the placement of an entrance or access onto the road in the interest of public safety. New entrances must be located in accordance with all local Municipal Zoning By-Laws, and so as to provide:

- a) no undue interference with the safe movement of public traffic, pedestrians, or other users of the highway.
- b) favourable vision, grade, and alignment conditions for all traffic using the proposed access to the road.

In general, new entrances will not be permitted at the following locations:

- a) in close proximity to intersections.
- b) within daylight triangles at intersections.
- c) where the following minimum sight distance requirements are not met.

Speed Limit

Minimum Sight Distance

50 km/hr.	135 metres
60 km/hr.	165 metres
70 km/hr.	180 metres
80 km/hr.	200 metres

Note: Sight distance shall be measured from an eye height of 1.05 metres measured 3.0 metres from the outer edge of the traffic lane to passenger car lights designated as 0.6 metres above the roadway surface.

Design Standards

Entrance Grade: The finished surface of the access must drop away from the edge of the highway driving surface at a slope of not less than 2% to at least the edge of shoulder rounding.

Field Entrance: Shall be surfaced with at least 75 mm (3") crusher run gravel (Gran. "A"), and where a culvert is required its length must be sufficient to provide a 1:1 slope up from the ditch invert to an entrance width of 6.0 metres.

Farm or Residential Entrance: Shall be surfaced with at least 150 mm (6") crushed gravel (Gran. "A"), and where a culvert is required its length must be sufficient to provide a 1:1 slope up from the ditch invert to an entrance width of 6.0 metres.

Commercial/Industrial Entrance: Shall be surfaced with hot-mix asphalt and where a culvert is required its length will be dictated by the entrance design which will be site specific having regard for number and type of vehicles expected to utilize the entrance.

Curbs and/or Headwalls: No curb or headwall can extend above the surface of the roadway within the limits of the road allowance. All curbs and headwalls are constructed at the sole expense and risk of the applicant.

Maintenance of Entrances: Property owners having access to a road are fully responsible for the maintenance of the access including the removal of snow and ice and keeping the portion of the access within the highway in a safe condition for vehicular traffic.

A culvert that forms part of an entrance to a property shall be considered as part of the access to the subject property and shall remain the responsibility of the property owner to maintain and replace as necessary. The Pubic Works Coordinator has the authority, if in his opinion, the condition of the subject entrance adversely compromises the safety or integrity of the travelled portion of the road allowance to require the owner of the subject entrance to make such repairs or improvements as deemed

necessary. If such repair or improvements are not made, the Public Works Coordinator, acting responsibly, shall make such necessary repairs and the costs of such repairs shall be recovered from the property owner. (By-Law 24-2013)

Curb and Gutter:

Where curb and gutter exists at the location of the proposed entrance, the applicant will be required to construct a curb cut at the entrance location if required. The existing curb shall be removed and replaced using material acceptable to the Municipality or altered in accordance with the Roads Department. The area between the curb and sidewalk is to be paved with hot-mix asphalt, concrete or paving stones in accordance with the Roads Department requirements.

Number and Width of Accesses:

It will be the policy of the Road Department to limit the width of entrances to discourage the construction of entrances wider than that required for the safe and reasonable use of the entrance.

All new curb cuts and entrances will be approved and coordinated by the Huron East Foreman/Manager, be a maximum of 6 metres in width, and all costs will be invoiced to the applicant.

That field entrances to farm properties shall be limited to one entrance per 400 metres of frontage subject to the following conditions: (By-Law 24-2013)

- i) Where the frontage to an open public road is bisected by a man-made or natural fixture such as a municipal drain, river or wood lot, additional entrance(s) may be permitted by the Public Works Coordinator if the lack of additional entrances would cause undue hardship or cause significant damage to man-made or natural fixtures.
- ii) Where the subject property is a corner lot, one additional field entrance will be allowed.
- iii) When an existing field entrance is or is proposed in a location that is a joint boundary between two properties, such joint entrance shall not be used in any determination of the number of permitted entrances.

Permit Fee:

A Fee in the amount of \$150.00 (By-Law 005-2023) will be collected prior to the issuance of an entrance permit.

Cancellation of Permit:

Where the entrance has not been constructed within one year of the date of the Permit, then the Permit shall be null and void.

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 23 FOR 2001**

*Consolidated Version
(Aug 2018; amended by By-laws 3-2007 and 24-2013)*

Being a by-law to regulate the construction or alteration of any entranceways, private roads or access to a municipal road.

WHEREAS Section 308 (3) of the Municipal Act, R.S.O. 1990, as amended provides that By-laws may be passed by the Council of every Municipality for placing or permitting any person under such conditions as may be agreed upon to place, construct, install, maintain and use objects in, on, under or over sidewalks and highways under its jurisdiction, to permit any person to make, maintain and use areas under and openings in the highways and sidewalks, for prescribing the terms and conditions upon which the same are to be placed, constructed, installed, maintained or used and for making such annual or other charge for the privilege conferred by the by-law as it considers reasonable;

AND WHEREAS it is deemed necessary and desirable to regulate the construction and alteration of entranceways, private roads or other facilities that permit access to municipal roads;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East deems it expedient to control entranceways onto municipal roads and provide for the issuing of permits related thereto;

NOW THEREFORE, the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. THAT in this By-Law:
 - a) “Council” shall mean the Council of the Corporation of the Municipality of Huron East;
 - b) “Municipal Road” shall mean all roads included in the Municipality of Huron East, including those roads in the former municipalities of the Town of Seaforth, the Village of Brussels, the Township of Grey, the Township of McKillop and the Township of Tuckersmith, but not including “County Roads” as defined in By-Law No. 5, 1967 of the County of Huron and any amendments thereto.

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2. THAT no person shall construct or alter or cause to be constructed or altered any private road, gate or other structure or facility that permits access to any municipal road, unless such access has been approved by an authorized officer as evidenced by the issuance of an entrance permit.
3. THAT no person shall make or permit any change of use of any private road, entranceway, gate or other structure or facility that permits access to any municipal road, unless such access has been approved by an authorized officer as evidenced by the issuance of an entrance permit.
4. THAT an entrance permit may be issued by the Public Works Coordinator in accordance with the standards, policies and fees set out in Schedule “B” of this By-Law.
5. THAT any such access/entrance constructed, altered, or the use of which has been changed, under the provisions of this By-Law shall conform to the standards and principles set out in the policies in Schedule “B” of this By-Law and shall further comply with all terms and conditions attached to any entrance permit issued hereunder.
6. THAT all costs associated with an entrance permit and construction of the entrance access in accordance with the terms of the permit will be the responsibility of the applicant.
7. THAT the entrance permit be in the form set out in Schedule “A” attached hereto and forming part of this By-Law and that the permit, where necessary, shall include the terms and conditions for the construction of the said entrance or access as required by the authorized officer issuing the said permit.
8. THAT every person who contravenes any provision of this By-Law shall upon conviction be liable to payment of at least \$500.00 for a first offence and \$1,000.00 for a second or succeeding offence, exclusive of costs and every such penalty shall be recoverable under the provisions of the Provincial Offences Act as amended from time to time.
9. THAT the Public Works Coordinator be authorized to remove any unauthorized access from the Road Allowance.
10. THAT this By-Law shall come into force and take effect upon the final passing thereof.

Read a first time February 20, 2001.

Read a second time February 20, 2001.

Read a third time and finally passed on February 20, 2001.

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
BY-LAW NO. 23 – 2001**

Mayor

Clerk