

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JUNE 18th, 2019 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors Dianne Diehl, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Larry McGrath and Raymond Chartrand

Members Absent: Councillor John Lowe, Zoey Onn and Joe Steffler

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Others Present: Shawn Loughlin, Editor, The Citizen

Joe Dekroon, Scott Dekroon and Kyle Bennewies, applicants of the proposed Minor Variance Application A07/2019 on Ord Street, Lots 221 and 222, Plan 389, Seaforth Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.13.1.1)

Eric Miles, MPL, MHBC Planning – Planner for the applicant of the proposed Minor Variance Application, John Kerr, GM BluePlan Engineering – Municipal Engineer and Claude Stewart neighbouring property owner attended the public hearing for Minor Variance Application A07/2019 on Ord Street, Lots 221 and 222, Plan 389, Seaforth Ward. (Item 5.13.1.1)

Bill Embling and Donna Blanchard attended the meeting to hear the proceedings of Council.

CALL TO ORDER & MAYOR’S REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Raymond Chartrand: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated June 18th, 2019
 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Larry McGrath declared a pecuniary interest on the Accounts Payable (agenda item 6) as cheque number 12630 is listed to a company he owns.

MINUTES OF PREVIOUS MEETING

Moved by Gloria Wilbee and seconded by Brenda Dalton: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council
 Meeting Minutes as printed and circulated:
 a) Regular Meeting – June 4th, 2019
 b) Public Hearing – June 4th, 2019
 c) Public Meeting – June 4th, 2019 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:03 p.m. Public Hearing – Minor Variance Application A07-2019

Moved by Dianne Diehl and seconded by Raymond Chartrand: Adjourn Regular
Meeting to
Public Hearing
 That Council of the Municipality of Huron East adjourn the regular meeting
 of Council at 7:03 p.m. to go into a Public Hearing to discuss the following:
 i) Minor Variance Application A07/19 – Ord Street, Lots 221 and 222,
 Plan 389, Seaforth Ward (Tripod Properties, c/o Joe Dekroon)
Carried.

The regular meeting reconvened at 7:46 p.m.

Reconvene
Regular Meeting

Huron County Planning and Development
Consent Application C24/19 Ord Street, Lots 221 and 222, Plan 389, Seaforth Ward

Moved by Raymond Chartrand and seconded by Gloria Wilbee: Defer Consent
 That Council of the Municipality of Huron East acknowledge the report of C24/19
 Huron County Senior Planner Denise Van Amersfoort dated June 14th, 2019 and Tripod
 defer a decision on severance application C24/19 of Tripod Properties (c/o Joe Dekroon) Properties
 on Ord Street, Lots 221 and 222, Plan 386, Seaforth Ward, to the next regular meeting
 of Council to allow the Planner to investigate further the public comments received
 and provide an updated planning report for consideration by Council. Carried.

7:45 p.m. Huron County Planning and Development
Measures to Address Cannabis Production

Huron County Senior Planner Denise Van Amersfoort reviewed her report to council providing options to consider regarding an amendment to the Huron East Zoning By-Law to clarify where cannabis production can occur and eliminate the option for further such businesses establishing within close proximity to residential neighbourhoods. The Municipality has received several complaints as a result of a cannabis-related business establishing in close proximity to residential neighbourhoods in Vanastra. Council were also advised that neither of the options proposed will affect the existing issue. Ms. Van Amersfoort recommended Council address the production of cannabis within the Municipality through either:

1. The passing of an interim control by-law pursuant to Section 38 of the Planning Act for a period of one year, with the possibility of extension, temporarily prohibiting all development pertaining to cannabis cultivation and production operations during the review of the Huron East Zoning By-Law; or
2. The initiation of a housekeeping by-law to add cannabis production provisions to the Huron East Zoning By-Law and clarify in which areas of the Municipality this land use is permitted. Should Council opt for the housekeeping, a public meeting will be scheduled for July 16th, 2019 Council meeting.

Ms. Van Amersfoort advised that if Council was considering a housekeeping by-law, that it would give Council the opportunity to incorporate 2017 changes to the Minimum Distance Separation (MDS) formula into the zoning by-law as well.

Moved by Raymond Chartrand and seconded by Alvin McLellan: Housekeeping
 That Council direct Planner Denise Van Amersfoort to prepare a draft housekeeping By-Law
 zoning by-law to incorporate cannabis production provisions in Huron East Zoning Cannabis
 By-Law 52-2006 and the public meeting for the by-law be held on July 16th, 2019. Production
 Carried.

8:10 p.m. County of Huron – Economic Development Overview

Economic Development Officer Cody Joudry attended before Council to provide an overview of Huron County's economic development activities. Mr. Joudry advised that the Huron County Economic Development Board was established in 2015 to act as an advisor to Council and the Department as well as provide an economic discussion forum. The Board is comprised of 8 business leaders and 3 representatives of Council. The Huron County Economic Development Department was restructured around the same time and consists of 11 staff. The Huron County Economic Development Plan 2016-2020 is a guiding document outlining 7 key growth sectors to focus on including Special Projects, Workforce, Agri-Food, Communications, Tourism, Business Support and Manufacturing. The Department is primarily responsible for implementing this plan while being responsible to both current issues and opportunities identified by staff, the Board and Council.

ACCOUNTS PAYABLE

Moved by Gloria Wilbee and seconded by Alvin McLellan: Accounts
 That the accounts payable in the amount of \$3,600,905.78 be approved for Payable
 payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Finance Manager-Treasurer/Deputy Clerk – Tax Rate Comparison

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council providing a tax rate comparison of the municipalities within Huron County. It was noted that since amalgamation in 2000 Huron East has maintained a level of stability with respect to taxation for its member wards comparative to the rest of the County.

Finance Manager-Treasurer/Deputy Clerk – 2018 Audited Financial Statements

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the audited 2018 financial statements received from Seebach & Company.

Moved by Raymond Chartrand and seconded by Alvin McLellan: 2018 Audited
That Council of the Municipality of Huron East accept the 2018 Audited Financial Statements as prepared by Seebach & Company. Carried. Financial Statements

Public Works Coordinator – Connecting Link Program 2019-2010 Project Application

Public Works Coordinator Barry Mills reviewed his report to Council concerning submission of a grant application under the Province of Ontario Connecting Links Program 2019-2020. The application is being submitted to assist with resurfacing and rehabilitation of Highway No. 8 Connecting Link section located in the Seaforth Ward.

Moved by Larry McGrath and seconded by Brenda Dalton: Grant
That Council of the Municipality of Huron East authorize a grant application under Application
the Province of Ontario Connecting Links Program 2019-2020 for the resurfacing Connecting
and rehabilitation of Highway No. 8 Connecting Link section located in the Town Links Program
of Seaforth with eligible project net costs of \$1,847,215.24. Carried.

Public Works Coordinator – Brussels Parking

Public Works Coordinator Barry Mills reviewed his report to Council that was prepared in response to direction from the May 7th, 2019 meeting of Council to determine if there was a parking problem in downtown Brussels that warranted time-restricted parking. He noted that the direction from Council was in response to a request from a business owner in Brussels to establish a 2-hour parking time limit. Council were also provided with a copy of a petition with 144 signatures requesting Council pass a by-law requiring tenants to park in the parking lots provided for them behind their buildings to make it more convenient for customers to shop in Brussels.

Council were advised that an in-person survey with every business in the downtown was completed along with a week long count of vehicles parked downtown at set times throughout the day. The visual inspection did not conclude there was any shortage of parking spaces and the majority of the merchants did not support time limited parking. It was noted that several business owners themselves park on Turnberry Street. The Public Works Coordinator advised the two municipal parking lots could be upgraded with pavement, marking and signage. Council were also advised that implementing a 2-hour parking limit will require enforcement and currently the Municipality employs a By-Law Enforcement Officer on a part-time, complaint driven basis.

Council were in agreement that this matter be deferred to the next regular meeting of Council to allow both Councillors from the Brussels Ward to be in attendance.

Moved by Alvin McLellan and seconded by Brenda Dalton: Defer
That Council of the Municipality of Huron East defer the Public Works Brussels
Manager's Brussels Parking report to the next meeting of Council on Parking
July 2nd, 2019. Carried. Report

CAO/Clerk – Delegation of Civil Marriage Solemnization Services

The CAO/Clerk advised that Susan Cronin had contacted him about conducting civil marriage solemnization services and had recently completed the AMCTO course to provide the service.

Moved by Robert Fisher and seconded by Dianne Diehl: Civil Marriage
That Huron East Council concur with the recommendation of the CAO/Clerk Solemnization
that he is delegating his authority to provide civil marriage solemnization service Susan Cronin
to Susan Cronin. Carried.

Moved by Robert Fisher and seconded by Raymond Chartrand: Reports of
That Huron East Council receive the following Reports of Municipal Officers as Municipal
presented: Officers

- (1) Finance Manager-Treasurer/Deputy Clerk
- (2) Public Works Coordinator
- (3) CAO/Clerk

Carried.

CORRESPONDENCE

UNFINISHED BUSINESS**MUNICIPAL DRAINS****PLANNING****COUNCIL REPORTS****Speeding – Front Road entering construction area**

Councillor Larry McGrath advised he has received complaints about the increase in the volume and speed of traffic on Front Road coming or going out Bayfield Street in Egmondville. Councillor McGrath noted ratepayers have expressed concerns for the safety of a number of children in that area as the volume and speed of traffic has increased due to the detours for the construction on County Road 12. Councillor McGrath requested 30 km signage be set up temporarily until the construction has been completed. Mayor MacLellan suggested temporary rubber speed bumps may be an option.

Public Works Coordinator Barry Mills advised he has notified the OPP and had good response noting they are very visible within the construction zone and he will continue to monitor the situation with the OPP. Mr. Mills also advised that should a by-law be passed to lower the speed down to 30 km, enforcement would be a concern.

Moved by Larry McGrath and seconded by Robert Fisher: 30 KM signs
That Council of the Municipality of Huron East direct the Public Works Construction
Manager to install 30 KM temporary sign for the construction zone at Zone
the Bridge on Front Road heading west into the construction zone. carried. Front Road

BMGCC – Proposed Renovation/Expansion

Councillor Alvin McLellan advised Campaign Coaches provided their final report to the BMG Committee at their meeting on June 10th. The report was intensive and included suggestions/concerns from ratepayers in Brussels and surrounding area. Councillor McLellan advised the Recreation, Building and Fundraising Committees will go through the report and put a business plan together. Once a business plan is prepared a presentation will be made to Council.

Grey Fireman's Breakfast

Councillor Alvin McLellan advised the Grey Fire Department will be hosting their Fireman's Breakfast on June 23rd, 2019.

Association of Municipalities of Ontario – Conference – Delegation Request

Mayor MacLellan advised a delegation request will be submitted to AMO requesting a meeting with Ministers regarding infill lots and sewage calculations. The Mayor noted there is full support from Huron County Council and individual municipalities have been forwarding letters of support as well. Council will be updated once notice has been received whether a delegation has been granted.

INFORMATION ITEMS

Moved by Brenda Dalton and seconded by Larry McGrath: Board/Committee
That Huron East Council receive the following Board and Committee meeting Meeting Minutes
minutes as submitted:

- (1) Vanastra Recreation Centre/Day Care Committee – May 15th, 2019
- (2) Huron East/Seaforth Community Development Trust – May 2nd, 2019
- (3) Brussels Morris & Grey Board of Recreation Management – May 13th,
June 10th, 2019 and meeting with Campaign Coaches on June 10th, 2019.
- (4) Seaforth Area Fire Board – May 29th, 2019

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Raymond Chartrand and seconded by Alvin McLellan: Introduce
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws
By-Laws 43, 44, 45 and 46 for 2019. By-Laws

- By-Law 43-2019 – Authorize Acquisition – Blocks 34, 35 and 44 Plan 596, and Part Park Lot 8, Plan 194, more particularly described as Part 2, Plan 22R-2884, Brussels Ward
- By-Law 44-2019 – Temporary Road Closure – portion of Hensall Road, McKillop Ward, Replacement of Bridge M-10
- By-Law 45-2019 – Temporary Road Closure – portion of County Road 12 and Gouinlock Street, Seaforth Ward – BIA Main Street Summerfest
- By-Law 46-2019 – Confirm Council Proceedings

Carried.

Moved by Dianne Diehl and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 43 for 2019, a by-law to authorize the acquisition of Blocks 34, 35 and 44, Plan 596, and Part Park Lot 8, Plan 194, more particularly described as Part 2, Plan 22R-2884, Brussels Ward, be given first, second, third and final readings and signed by the Mayor and clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
 Acquisition
 Part 2,
 22R-2884
 Brussels

Moved by Brenda Dalton and seconded by Gloria Wilbee:
 BE IT HEREBY RESOLVED that By-Law 44 for 2019, a by-law to temporarily close a section of Hensall Road, McKillop Ward for the replacement of Bridge M-10, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Temporary
 Road closure
 Bridge M-10

Moved by Larry McGrath and seconded by Gloria Wilbee:
 BE IT HEREBY RESOLVED that By-Law 45 for 2019, a by-law to temporarily close a section of Main Street South and Gouinlock Street Seaforth Ward for the BIA Main Street Summerfest, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Temporary
 Road closure
 BIA Main St.
 Summerfest

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Larry McGrath:
 BE IT HEREBY RESOLVED that By-Law 46 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Gloria Wilbee:
 The time now being 9:45 p.m.
 That the meeting do adjourn until June 18th, 2019 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk